



The City of Lichfield Concert Band

Health and Safety Policy

Version 2.0. Last updated and approved by Trustees 12th October 2023

The City of Lichfield Concert Band is committed to the health and safety of its members, volunteers and supporters. It will provide a healthy, safe environment (as far as it is reasonably practicable) for members, volunteers and supporters.

Main risks to health and safety are shown below.

1. Slips, trips and falls
2. Manual handling of musical instruments
3. Manual handling of equipment including placement of items and cables on stage
4. Band cupboard – storage of instruments and equipment
5. Band cupboard – storage of music in files
6. Excessive sound which could cause damage to hearing
7. Preparing hot drinks in the rehearsal venue kitchen

As part of the induction process new members and volunteers receive training on appropriate manual handling and safe storage, including an awareness of slips, trips and falls. As and when required, such training is repeated by members of the Working Committee who will also regularly review requirements.

The Band is concerned for the health and safety of attending audiences (particularly at The Guildhall) and will be aware of the importance for the audience to be able to depart swiftly and safely at the end of a performance or should an emergency evacuation be required. This will require seats adjacent to the aisle to be stacked to provide a wider aisle for wheelchairs.

Safety announcements giving details of fire exits and existing evacuation procedures will be made at venues where this is applicable.

Members, volunteers and supporters are expected to accept their responsibility by ensuring that they take reasonable care of their own health and safety and that of other people who may be affected by their acts or omissions.

All members, volunteers and supporters are to contribute to the maintenance of a safe and healthy environment and accept their personal responsibilities to act safely, adhere to safety rules and procedures and use any safety equipment provided.

Queries and concerns should be brought to the attention of the Chair and Working Committee who will evaluate the problem and take or recommend action.